



REQUEST FOR PROPOSAL

Ndwedwe Local Municipality invites the Consulting Companies for the following projects:

Reference Number	Project Description	Compulsory Briefing Session	Venue
NDWQ 09/17/18	Design and Printing of Glossy Annual Report Document for 2016/17	N/A	Ndwedwe Municipal office, Road P100 Lot 47-48
NDWQ 10/17/18	Design and Printing of Glossy IDP Document for 2016/2017	N/A	Ndwedwe Municipal office, Road P100 Lot 47-48
NDWP 26/17/18	IDP Ward Based Plans for 02,04,16,18 and 19	N/A	Ndwedwe Municipal office, Road P100 Lot 47-48
NDWP 27/17/18	Preparation of Public Participation Strategy	N/A	Ndwedwe Municipal office, Road P100 Lot 47-48

The Professional Service Providers are hereby requested to submit proposals in an envelope clearly marked "**PROJECT DESCRIPTION-RELEVANT REFERENCE NUMBER**" as stated in the column above, **must** be placed in the tender box at Ndwedwe Local Municipality offices, Road P100 Lot 47-48, not later than **12H00 on Wednesday, the 13th of September 2017 which is the closing date**, where tenders will be opened in public. Tender documents will be obtainable from the Finance Department (SCM) of the Ndwedwe Local Municipality as from the **07th of September 2017** during office hours upon the payment of a **non-refundable** amount of **R 100.00** per document.

The Ndwedwe Municipality subscribes to the Preferential Procurement Framework Act, Act 5 of 2000, new 80/20 preference points system will apply in terms of the Preferential Procurement Regulation 2017 (B-BBEE Status Level of Contribution) - **an original or certified copy of the certificate is required**).

The procurement policy of the Ndwedwe Local Municipality, which will be bound into the tender document, will be adhered to. Proposals shall be valid for a period of **60 days**; **Bidders shall be registered on central supplier database**.

Late proposals and proposals per telegram or fax will not be accepted and the Ndwedwe Local Municipality does not bind itself to accept the lowest or any tender. Ndwedwe Local Municipality reserves itself the right to accept a tender as a whole or in part.

Technical Enquiries : Disco Khuzwayo - (032) 532 5114

Supply Chain Enquiries : Mati Nkabinde - (032) 532 5021

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MR TP CELE

MUNICIPAL MANAGER

07 SEPTEMBER 2017