

COAF NO	CATEGORY	DESCRIPTION OF AUDIT FINDING
11	Actual achievements not comparable with the annual target in the annual performance report	As required by section 46 of the Municipal system Act , Act No 32 of 2000, MSA, noted that the municipality's actual achievement reported in the annual performance report were not comparable with Annual target .
12	Project and Key Performance indicators not included in the Annual Performance report	During the Audit of Performance information it was identified that some Key Performance Indicators (KPI) in the Service Delivery Budget Implementation Plan (SDBIP) for Techniacal Services under Basic Service Delivery were not included in Annual Performance report.

ROOT CAUSE	AUDITORS' RECOMMENDATION	ACTION PLAN
<p>The PMS Manager has not performed an adequate review of the annual performance report to ensure that the actual achievement reported is comparable with the annual target.</p>	<p>The PMS Manager should ensure, when conducting the review of the annual performance report, that the actual achievement is comparable to the annual target. The PMS Manager should amend the annual performance report to correctly reflect actual achievements which is comparable to the annual target.</p>	<p>* Report according to the annual target</p> <p>* Review the target vs the annual report before submitting for audit</p>
<p>The PMS Manager has not performed an adequate review of the annual performance report to ensure that all objectives and indicators of SDBIP are included in the Annual Performance report.</p>	<p>The PMS Manager should ensure, when conducting the review of the Annual performance report, that all objectives and key performance indicators of the SDBIP are included in Annual Performance report. The PMS Manager should amend the annual performance report to correctly reflect the objective and key performance indicators identified.</p>	<p>* Report according to the annual target and include all the objectives and key performance indicators on the SDBIP</p> <p>* Review the target vs the annual report before submitting for audit</p>

ACTION PLAN START DATE	ACTION PLAN COMPLETION DATE	RESPONSIBLE PERSON	CONSTRAINTS / RESOURCE LIMITATIONS
30-Jan-19	30-Apr-19	Manager: PMS and IDP	Insufficient capacity, limited budget
30-Jan-19	30-Nov-18	Manager: PMS and IDP	Insufficient capacity, limited budget

SUCCESS INDICATOR (How you can measure / demonstrate that an action is complete)	AS AT JANUARY 2018	
To ensure that Quarterly reports are completed within the given timeframe. To ensure that all Portfolio of Evidence are submitted and audited by the Internal Audit unit.		
To ensure that all the objectives and key performance indicators are identified and aligned correctly. However, it must be noted that the SDBIP and APR has already addressed this finding.		