



NDWEDWE LOCAL MUNICIPALITY UMASIPALA WASE-NDWEDWE

MANAGER YOUTH PROGRAMMES

Five - year contract

Task Grade 16, R 575 266.80 per annum =All-inclusive package

KEY REQUIREMENTS

The incumbent must have a Grade 12 and a National Diploma / B-Degree in Public Management / Social/Community Development Studies • Minimum of three years development experience in the public sector . Must be in possession of a valid driver's license minimum Code EB.

KNOWLEDGE, SKILL & COMPETENCY

- Excellent communication, presentation and financial management skills
- Deadline driven and able to deliver high quality work under pressure.
- Ability to work in a team environment.
- Advanced computer literacy and project management skills.

KEY RESPONSIBILITIES

- Co-ordinates and controls applications and processes with the organization and provision of information and support on the aims, objectives and plans to develop the youth and sporting potential of the region.
- Planning execution of deliverables with respect to youth & sporting projects.
- Creating a conducive environment, committing and capacitating the youth citizens of Ndwedwe Local Municipality
- Community based organizations, business and other interested groups towards achieving sustainable ways to meet social, physical and economic needs and improve quality of life.
- Responsible for coordinating support of sports & Youth councils.
- Responsible for managing finance issues of the department.
- Clear understanding of various youth structures that should be established in Wards, LMs, and Districts.
- Ensures that Youth Structures are established and functional.
- Promotes Sports Development within Ndwedwe Municipality Jurisdiction.
- Manages the SALGA Games Project.
- Ensures that Ndwedwe Youth accesses all government and public sector opportunities that are available.
- Championing youth issues within Council and ensure that youth issues are brought to the mainstream.
- Liaises with sector Departments and the family of the LMs on youth issues and report to the relevant structures.
- Represent the Ndwedwe Municipality in various forum that deal with youth issues.
- Develops Youth Policy and Strategy for Ndwedwe Local Municipality.

BENEFITS

13th Cheque, Leave, 100% Retirement Annuity Fund Contribution by Employer, Pension, Medical Aid, Housing subsidy. Written application letter together with comprehensive curriculum vitae (CV) and certified copies of qualifications must be forwarded to: The Acting Municipal Manager, Mr. MF Hadebe, Ndwedwe Local Municipality, P/Bag X 503, Ndwedwe, 4342 Faxed, e-mailed, Z83 form and late applications will not be considered. Enquiries can be directed to Human Resources Tel :032 532 5000.

CLOSING DATE: 22 OCTOBER 2018

Should you not be contacted within the period of 30 days after the closing date please consider your application unsuccessful. The Municipality subscribes and promotes the principles of employment equity and affirmative action. Women are encouraged to apply.

Mr. MF Hadebe

22/10/2018
Date