



## NDWEDWE LOCAL MUNICIPALITY

### QUOTATION

**QUOTATION NUMBER: NDWQ 104/17/18**

#### **REQUEST FOR DOCUMENT EDITING SOFTWARE**

Quotations are hereby invited from IT-service providers to submit quotations for the request to supply document editing software. The municipality is located about 30 km north of Verulam within the jurisdiction of ILembe District Municipality in the KwaZulu Natal Province.

The full scope of work for this quotation will be available at Ndwedwe Municipal Offices (SCM) Office no: 5, Lot 47-48, Road P100, Ndwedwe as from **FRIDAY the 15<sup>TH</sup> OF JUNE 2018** during office hours: **Monday to Friday 08H00 to 16H00. Service providers can also liaise with MANAGER ICT (Sanele (076 780 6629)) or 032 532 5027 for any further information OR clarity required.**

**Enquiries regarding this notice may be directed as follows:**

Ndwedwe Local Municipality  
Private Bag X 503  
Ndwedwe  
4342

**Attention: Ms Mati Nkabinde**

Tel: 032 532 5021  
Fax: 032 532 5032

Quotations are to be completed in accordance with the conditions attached to the Bid document and must be sealed in an envelope and marked: **"REQUEST FOR DOCUMENT EDITING SOFTWARE, REF NO: NDWQ 104/17/18"** and **can either be faxed, E-mailed or hand delivered** to Finance- SCM Section: Ndwedwe Municipal offices, Lot 47-48, road P100, Ndwedwe, **not later than 12H00, on THURSDAY the 21<sup>ST</sup> OF JUNE 2018.**

**Late quotations will under no circumstances be considered.**

The Ndwedwe Municipality subscribes to the Preferential Procurement Framework Act, Act 5 of 2000, new 80/20 preference points system will apply in terms of the Preferential Procurement Regulation 2017 (**B-BBEE Status Level of Contribution**) - **an original or certified copy of the certificate is required**). In case of EME's bidder may submit an original SWORN Affidavit signed by a commissioner of oaths to claim Preference Points.

Quotations shall be valid for a period of **30 days**. The Ndwedwe Local Municipality does not bind itself to accepting the lowest, or any quotations, either wholly or in part or give any reason for such action. **Bidders must be registered on Central Supplier Database (CSD)**

  
MR T.P. CELE  
MUNICIPAL MANAGER  
15 JUNE 2018