



NDWEDWE LOCAL MUNICIPALITY

SUPPLY AND DELIVERY OF MICROSOFT OFFICE 365

QUOTATION NO: NDWQ 15/19/20

Quotations are hereby invited from relevant service providers **for the supply and installation of MICROSOFT OFFICE 365**. The municipality is located about 30 km north of Verulam within the jurisdiction of iLembe District Municipality in the Kwa Zulu Natal Province.

The full scope of work for this quotation will be available at Ndwedwe Municipal Offices (SCM) Office no: 5, Lot 47- 48, Road P100, Ndwedwe as from **THURSDAY , the 01TH of AUGUST 2019**, upon a payment of a non-refundable fee of **R100.00** during office hours: **from 08H00-16H00**

The Ndwedwe Municipality subscribes to the Preferential Procurement Framework Act, Act 5 of 2000, new 80/20 preference points system will apply in terms of the Preferential Procurement Regulation 2017 (B-BBEE Status Level of Contribution) - **an original or certified copy of the certificate is required**). In case of EMEs bidder may submit an original SWORN Affidavit signed by a commissioner of oaths to claim Preference Points.

Quotations are to be completed in accordance with the conditions attached to the Bid document and must be sealed in an envelope and marked: **"SUPPLY AND DELIVERY OF MICROSOFT OFFICE 365, REF NO: NDWQ 15/19/20"** must be deposited in the bid box situated at the reception area of Ndwedwe Municipal offices, Lot 47- 48, Road P100, Ndwedwe, not later **than 12H00, on WEDNESDAY the 07TH of AUGUST 2019**.

Late quotations or quotations received by way of post, facsimile or e-mail will, under no circumstances, be considered:

Quotations shall be valid for a period of **60** days. The Ndwedwe Local Municipality does not bind itself to accepting the lowest, or any bid, either wholly or in part or give any reason for such action, **BIDDERS SHALL BE REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD)**.

NDWEDWE LOCAL MUNICIPALITY DOES NOT CONSIDER OR AWARD ANY BID OR CONDUCT BUSINESS WITH SERVICE PROVIDERS NOT REGISTERED ON THE CSD.

Enquiries regarding this notice may be directed as follows:

Specification Enquiries :	Mr Sanele Mthembu	- 032 532 5000
SCM Enquiries :	Ms Phaphamile Ngidi	- 032 532 5056
Fax :		- 032 532 5032


MR MF HADEBE
MUNICIPAL MANAGER

PUBLICATION DATE: 01 AUGUST 2019