

**NDWEDWE LOCAL MUNICIPALITY
UMASIPALA WASENDWEDWE**

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INVITATION TO SERVE ON THE AUDIT COMMITTEE

Ndwedwe Local Municipality which is strategically positioned for Development and Economic growth in KZN hereby invites suitable qualified persons in Legal, Information Communication Technology (ICT), Financial Management, Administration & Governance, Performance Management, and Engineering fields to serve as members of the Audit Committee in accordance with section 166 of the Local Government Municipal Finance Management Act, 2003 and Regulation 14 of Local Government: Municipal Planning and Performance Management Regulations; 2001.

ESSENTIAL REQUIREMENTS:

- A relevant degree or equivalent qualification in Law, Accounting, Information Communication Technology (ICT), Risk Management, Performance Management, Auditing or Certified Internal Audit (CIA) and experienced Internal Auditors functioning at the Senior level will have preference. Proven expertise and experience in the fields of financial management, performance management, and internal auditing is a prerequisite. Preference will be given to applicants who have experience in serving on Audit Committees of Local Government and practical application of the National Treasury Performance Management Framework as is applied to Municipalities.

COMPETENCIES/ SKILLS:

The members of the audit committee should at least meet the following competencies:

- Ability to communicate effectively, lead and participate in discussions.
- Sound knowledge and understanding of local government is essential.
- A good understanding of the treatment of allegations and investigations
- A good understanding of the audit committee's position in the governance structures, its role, and responsibilities.
- A thorough understanding of service delivery priorities and the operations of a municipal institution.
- A good understanding/ expertise in the treatment of allegations and investigations.
- The utmost integrity, objectivity, and ability to contribute to a transparent administration and good governance.

- The ability to address current challenges in a changing municipal environment.
- The ability and capability to conduct the Audit Committee affairs efficiently and effectively, have a sound knowledge of issues affecting Local Government, with proven expertise/skills and experience.
- The necessary professional acumen, strong leadership, and personal qualities in business and community.
- The ability to build relations and communicate effectively with stakeholders, including Council, its Sub-Committees, Management and Staff, Internal and external Auditors, and National and Provincial Treasury.

In addition to the above, candidates should demonstrate experience in participating in governance structures and should be able to dedicate time to the activities of the municipality. Preference will be given to applicants with experience in serving on Audit Committees.

KEY RESPONSIBILITIES:

The Audit Committee will be expected to:

- Advise the Municipal Council, the Political Office-bearers, the Accounting Officer, and the management staff of the municipality on various matters as listed in section 166 of the Municipal Finance Management Act.
- Review the Annual Financial Statements to provide the Council of the municipality, with an authoritative and credible view of the financial position of the municipality, its efficiency and effectiveness, and its overall level of compliance with applicable legislation.
- Respond to Council on any issues raised by the Auditor-General.
- Perform all other duties as required by section 166 of the Local Government Municipal Finance Management Act of 2003 and Municipal Planning and Performance Management Regulations of 2001.
- Review the municipality's performance management system and make recommendations to the council.

TERM OF OFFICE AND REMUNERATION

The term of office of the appointed candidate will be for a period of one year, after which it will be reviewed at the discretion of the Council taking into consideration the performance assessment. Persons appointed to the Audit Committee will be remunerated at rates determined by the Municipal Council from time to time.

Applicants should write an application letter, together with all supporting documents (CV, qualifications, ID) must be scanned and emailed to mm@ndwedwe.gov.za or hand delivered to Human Resources Office No 06. The vetting process will be undertaken prior to the appointment.

Inquiries are to be directed to **Manager: Human Resources at this e-mail address granny.mthembu@ndwedwe.gov.za, or on this telephone number (032) 532 5000.**

The closing date for submission of applications and supporting documents is on **the 02nd of June 2023 at 16h00. No late emails and/or incomplete applications will be considered.**

Should you not be contacted by this office within three (3) months after the closing date, kindly consider that your application was not successful.



MR DSG KHUZWAYO
MUNICIPAL MANAGER

